



**NEW YORK ASSOCIATION
FOR PUPIL TRANSPORTATION**

NYAPT

MINUTES

MEETING OF THE BOARD OF DIRECTORS
NEW YORK ASSOCIATION FOR PUPIL TRANSPORTATION
March 16, 2019 – ALBANY, NEW YORK

The regular meeting of the NYAPT Board of Directors was held on Saturday, March 16, 2019, at 8:30 am at the Empire Room in the Albany Marriott, the President being in the chair and the Secretary being present. President Sweeney welcomed and performed the swearing in of Robin Allen as the Alternative for the Naussa Chapter. Ronald Mackey moved and Frank Barney seconded the motion to approve the meeting agenda. The motion carried unanimously.

SECRETARY'S REPORT:

Carol Sicignano moved and Michelle Clark seconded a motion to dispense with the reading and approval of the minutes of the December 8, 2018, board meeting. The motion carried unanimously.

TREASURER'S REPORT:

Elizabeth Gilleo moved and Patricia Milburn seconded the motion to approve the treasurer's report. The motion carried unanimously.

REPORT FROM THE EXECUTIVE DIRECTOR:

David Christopher reported the Winter Workshop was a success! He recapped the financial information regarding the Winter Workshop. The only outstanding bill at this time is the fee from the lawyer. Many comments were made to David regarding the format of the Winter Workshop; people enjoy the large one room seating versus moving room to room as the summer conference is set up. David gave a program listing for the summer Conference to date. He requested that everyone talk up the Conference to help improve attendance.

COMMITTEE REPORTS AND ACTIONS:

OPERATION SAFE STOP

- Will be held on May 2, 2019, in East Rochester.

LONG RANGE PLANNING

- Discussed the 2, 4, and 6 year plans.
- Long Range Planning meeting times will be readjusted. Long Range Planning will be meeting first with all the Committee Chairs present.

SAFETY COMMITTEE

- Safety Committee moved we hold the Safety Festival before the start of the 2020 Conference in Saratoga and seconded by Ted Nugent. The motion carried unanimously.
- Safety Committee moved that NYAPT allocate prize money for the top three winners of the skills competition as follows: Conventional 1st prize \$250, 2nd prize \$175, and 3rd prize \$100, Vans 1st prize \$250, 2nd prize \$175, 3rd prize \$100. Total amount of prize money \$1,050.00 and seconded by Carol Sicignano. The motion carried unanimously.
- Discussion regarding raising money through fund raising, sponsorship, and fees for the participants would cover this allocated money.
- Entry fee has not yet been determined for participants.

PUPIL SAFETY COMMITTEE

- Discussed passenger restraints – reviewed membership survey
- Discussed TSA Based Program
- Report on investigation into the death of Trevyan Rowe.
- Pupil Safety Committee moved to recommend that NYAPT members participate in the TSA Base Review Program as a way for members checking their security measures and publish same in News & Notes quarterly and seconded by Balinda Govich. The motion carried unanimously.

MEMBERSHIP COMMITTEE

- Did not meet

SCHOLARSHIP COMMITTEE

- Did not meet

FINANCE COMMITTEE

- Reviewed Cyr debt
- 2019 Conference pricing
- Line of credit
- Draft budget
- 501(c)3 status of association

LEGISLATIVE COMMITTEE

Bill updated everyone on the following:

- Universal Pre-K funding
- 2% tax cap
- Stop arm bills
- Piggy backing authorization
- Child abuse reporting
- School Bus Education fund
- Seatbelts – 4 to 5 different bills on floor
- Tax benefits for contractors
- Lobby Day was discussed, several ways it can be done such as locally or in Albany
- Invite Legislators to your Chapter meetings to help build relationships

ACTION ITEMS:

The Finance Committee moved we expend the funds to purchase Quick Books Cloud. Not to exceed \$50.00 a month and seconded by Michelle Clark. The motion carried unanimously.

The Finance Committee moved we approve the allocation of funds to conduct a complete audit of our books at the time of our next tax cycle. The exact date to be determined by our Executive Director and Accountant. The motion was seconded by Michelle Clark and was carried unanimously.

The Finance Committee moved we refinance our line of credit and change it to a fixed rate loan and seconded by Lori-Ann Savino. The motion was carried unanimously.

Carol Sicignano moved we approved the Board meeting dates as stated in David Christopher's memorandum of March 5, 2019, and seconded by Frank Barney. The motion carried unanimously.

Brian Trask moved we approve the cost of the Board weekend rates as stated in David Christopher's memorandum of March 5, 2019, and seconded by Mark Medina. The motion carried unanimously.

Carol Sicignano moved we approve the dates of the Winter Workshop as stated in David Christopher's memorandum of March 5, 2019, and seconded Michelle Clark. The motion carried unanimously.

Elizabeth Gilleo moved we approve the cost of the Winter Workshop as stated in David Christopher's memorandum of March 5, 2019, and seconded Carol Sicignano. The motion carried unanimously.

2019 – 2020 BUDGET:

Review and discussion on budget and ways to cut the budget.

Lobbyist discussion. Joe Goodway made a motion to move to a part-time lobbyist from July to December for \$17,500, and seconded by Elizabeth Gilleo. After much discussion, Carol Sicignano moved to table the discussion until the June Board meeting and seconded by Perry Oddi. The motion carried unanimously.

Discussion regarding 503(c)3 status for NYAPT. Possible name change required. Harold Nicholson emailed a motion on March 1, 2019, to the secretary to propose a bylaw change to change its tax status. No vote at this time. Membership will vote during the July Conference.

SUMMER CONFERENCE:

David Christopher updated us on the summer conference stating we are using the same format as last year and trying to use our own people. He is scheduling speakers now. David stated if anyone has any ideas to let him know. We will be moving the Monday night event to the Celtic Hall as Wolf 1-11 has closed its doors.

OTHER BUSINESS:

As of this date no scholarship applications have been received.

SED MEETING:

- MI Program has only one applicant.
- Refreshers next year are Loading, Unloading, and Special Needs Loading and Unloading
- RFP's not approved yet this year
- Entry level driver being delayed. DMV is applying for an extension for the deadline

Request made not to have webinars on Chapter meeting days.

ADJOURNMENT:

Michelle Clark moved to adjourn the Board meeting, seconded by Brian Trask. The motion carried unanimously.

50/50:

Bill Harvey won \$133.00

Respectfully submitted,

Diane Miano

NYAPT Secretary