



# NYAPT

NEW YORK ASSOCIATION FOR PUPIL TRANSPORTATION

266 Hudson Avenue • Albany, NY 12210 • PH: 518-463-4937 FX: 518-463-8743 • WWW.NYAPT.ORG

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**RESOLUTION:** 2006-014-F  
**SUBJECT:** Official Travel Policy  
**DATE ADOPTED:** December 9, 2006  
**AMENDED:** -  
**REVIEWED:** 12/4/2010

## OFFICIAL ASSOCIATION TRAVEL POLICY

Whereas the President and officers of an association of the size and visibility of NYAPT will be requested to travel to chapters, other state associations and events sponsored by state agencies to represent NYAPT and its positions and programs;

Whereas as such travel increases it presents a financial hardship or burden on such officers and the President;

Whereas it is reasonable for a state association to reimburse such officers for official travel wherein the officer is an official representative of the association and would otherwise have not attended the event,

BE IT RESOLVED THAT the New York Association for Pupil Transportation authorize officers of the Association, upon the concurrence of the Treasurer and in consultation with the Executive Director, to receive reimbursement for expenses related to such travel to an amount not to exceed the amount budgeted annually for such purposes; and,

BE IT FURTHER RESOLVED THAT the intent of this policy is primarily to ensure the capacity of the President to carry out such travel and shall be utilized by other NYAPT officers on a limited basis; and,

BE IT FURTHER RESOLVED THAT such travel requests and reimbursements shall be made in accordance with a form and manner prescribed by the Treasurer in consultation with the Finance Committee.