



# ITHACA CITY SCHOOL DISTRICT

400 Lake Street • Ithaca, New York • 14850

## NOTICE OF VACANCY

**We envision 6000+ Thinkers.** Thinking is foundational to the development of self and society. It is the cornerstone of all creative ideas and problem solving, new scientific discoveries, new products and services, individual and organizational learning, education, business success, interpersonal and intrapersonal communications, all social change and even democracy itself. Our vision is what we see. It motivates us. Our vision is audacious.

**Our Mission is to engage, educate, and empower.** We will strive to engage all students in the importance and relevance of thinking; to educate every learner to communicate, comprehend, and collaborate for understanding; and to empower all in the ICSD to achieve academic excellence.

**Position Title: 1.0 Transportation Supervisor (NYS Civil Service Title)**

**Current Location:** Transportations Facility, Bostwick Road, Ithaca

### **Brief Description:**

Responsible for the overall administration of the District's transportation system which involves its safe, efficient and economical operation and maintenance. The Transportation Supervisor acts as a liaison between the Transportation Department and parents, students, teachers and school administrators to ensure its smooth running. Supervision is exercised over the work of Bus Drivers, Mechanics, and other Transportation Department personnel. The work is performed under the general direction of the Chief Administration Officer, with a high level of autonomy performed collaboratively with the District Executive Team.

The successful applicant will have the proven ability to build a community of school bus drivers, aides, mechanics, and clerical colleagues devoted to best practices in transportation services including; an overriding emphasis on safety, development of a culturally responsive and inclusive transportation experience for all students as individuals.

**Anticipated Start Date:** November 1, 2023

**Posting Dates:** October 11, 2023 - October 31, 2023 (Application Deadline)

### **MANDATORY Writing Sample**

Writing Sample required for application to be complete

**Please upload in writing sample or with cover letter**

1. How do you see yourself serving as a transportation supervisor in the Ithaca City School District to meet the diverse needs of all students, faculty, staff, and community? Please refer to specific actions you would take.
2. Describe a typical day as a transportation supervisor to help us understand how your practices will fulfill our district's equity goals. Include interventions, and collaborative approaches in meeting all stakeholder groups; needs.

**Required Qualifications:**

- The Ithaca City School District is committed to eliminating race, class and disability as predictors of academic performance, co-curricular participation and discipline. Qualified candidates will demonstrate a basic awareness of these commitments and a strong willingness to support these efforts.
- A. Graduation from high school or possession of a high school equivalency diploma and five years of experience in one or more components of a large scale transportation system (e.g., operations, scheduling, dispatching, automotive repairs or maintenance, etc.); two years of which must have been in a supervisory position. B. Must be eligible through the City of Ithaca Civil Service for appointment as a Transportation Supervisor.

**SPECIAL REQUIREMENTS:** If the position involves the operation of a school bus, then the following special requirements apply: Applicants must possess a valid NYS Class B Commercial Driver License or a Commercial Driver License equivalent to a NYS Class B Commercial Driver License at the time of appointment and must maintain said license for the duration of employment. Candidates must also satisfy the requirements for School Bus Driver as set forth in the Rules and Regulations of the New York State Commissioner of Education, State Education Law and the Vehicle and Traffic Law.

**Desired Characteristics:**

- An energetic and visionary leader, committed to the success of every child; and
- Proven ability to interact effectively with students and their families who represent cultures that are diverse in terms of race, class, ethnicity, sexual orientation, and other characteristics in order to build an effective and collaborative school community; and
- Exhibited ability to implement culturally responsive, inclusive systems in order to meet the needs of each student as an individual; and
  - Exhibited experience in leadership demonstrating commitment to transparent decision-making, excellent communication skills, safety-mindedness, balancing individual needs with departmental practices, rules, and regulations.
  - Residency within a 20 minute drive to district boundaries is preferable.

**Minimum Salary Range:** Full-time base: \$95,000-\$115,000

**Apply to:** <https://ithacacityschoools.recruitfront.com>

*The Ithaca City School District does not unlawfully discriminate in employment on the basis of age, race, color, religion, creed, ethnicity, national origin, sexual orientation, gender identity and expression, military status, veteran status, sex, disability, predisposing genetic characteristics, marital status, familial status, domestic violence victim status, or other federal/state protected status.*