

Administration Offices

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AUTOMOTIVE MECHANIC I

DISTINGUISHING FEATURES OF THE CLASS: Employee in this class performs skilled work involving the responsibility for the complete overhaul and repair of a variety of automotive equipment and related types of machinery, specifically school bus vehicles. Incumbent duties involve the same work as Automotive Mechanic II except for the most complex equipment. General instructions are received regarding tasks to be performed, but considerable leeway is permitted in planning the details of each assignment. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Overhauls and rebuilds gasoline motors, transmissions, differentials;
- Carburetors including trucks, power shovels, tractors, air compressors, bulldozers, cement mixers and other related equipment;
- May maintain heavy automotive and diesel equipment including but not limited to dump trucks, loaders, back-hoes and graders;
- Repairs or replaces electrical and electronic ignition systems;
- Mounts snow plows, sanders and auxiliary equipment and connects hydraulic systems to vehicles;
- Makes welding repairs to automotive equipment;
- Repairs or replaces fuel pumps, generators, alternators and starters;
- Tunes engines and sets the timing;
- Attaches snow plows, sanders and other auxiliary equipment;
- Repairs machinery such as clippers, stumpers, patching rollers, etc.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

- Thorough knowledge of standard automotive repair methods and of the terminology and tools of difficult repairs to heavy automotive and other mechanical equipment which may include diesel equipment;
- Familiarity with welding techniques;
- Ability to work from plans and specifications and to follow rough draft sketches and oral instructions;
- Good motor skills, hand-eye coordination;
- Manual dexterity;
- Good physical condition.

MINIMUM QUALIFICATIONS:

One (1) year of experience as a skilled automotive repairman or an AOS Degree in Automotive Technical Services from an accredited school.

NOTE: In the Albany County Department of Public Works the one (1) year of experience as a skilled automotive repairman must have included working with diesel equipment.

SPECIAL REQUIREMENT:

The position involves the operation of a school bus. Candidates must be 21 years of age and obtain a Valid class "B" license with passenger (P) and school bus (s) endorsements, issued by New York State Department of Motor Vehicles, within the first 6 months of appointment.

APPLY ON OLAS

OR

Mr. Regan D. Johnson, Assistant Superintendent for Human Resources

Guilderland Central School District

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The Guilderland Central School District does not discriminate on the basis of age, race, color, religion, creed, disability, marital status, military status, national origin, gender identity or expression, or sexual orientation in its educational programs or employment. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position or program for which application has been made.

Inquiries concerning this policy should be referred to: Title IX Officer, Guilderland Central School District, 8 School Road, PO Box 18, Guilderland Center, NY 12085