

TO: Support Unit/Transportation

FROM: Caitlin W. DeFilippo, Director of Human Resources

DATE: September 18, 2023

RE: ***NOTICE OF VACANCY – SAFETY EXAMINER***

This notice is to be posted to allow current staff to apply for the position listed below.

**Safety Examiner – Transportation Dept.  
HORSEHEADS CENTRAL SCHOOL DISTRICT**

Full-time position reports to the Director of Transportation  
Salary range: \$40,000 - \$54,000 commensurate with experience.

Preferred Qualifications: Candidates must be 19A certified, possess current CDL Class B License with passenger and school bus endorsements. Supervisory experience and excellent interpersonal/communication skills preferred. Must acquire SBDI within first 18 months of appointment.

Minimum Qualifications: 3 yrs. experience as a full-time bus driver, high school diploma or equivalency diploma.

See attached job description.

**Application deadline:**

Please send your letter of interest to the Human Resources Office, Attn: Nadine Morgan, no later than, **September 22, 2023.**

A district application can be found at [www.horseheadsdistrict.com](http://www.horseheadsdistrict.com) – Quick links/Employment.