Supervisor of Transportation

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Job Description:
The Somers Central School District seeks a Supervisor of Transportation to plan and operate a safe, efficient, and economical system for the transportation of approximately 3,000 students of the District. Works closely with the transportation contractor on all transportation related issues. Supervision is exercised over Bus Drivers, Bus Attendants, and related personnel.

Examples of work include:
- Confirms that all safety procedures and protocols for school buses are followed
- Determines eligibility of students to ride on buses in accordance with the District's policy
- Uses Transfinder Software to generate all of the routes for the District
- Prepares time schedules for buses
- Prepares state transportation reports
- Checks and inspects service and maintenance procedures for buses
- Receives complaints related to transportation and resolves the complaints
- Uses software applications including spreadsheets, email, and database software to carry out job responsibilities

Salary:
Competitive for the region

Must meet Westchester County Civil Service requirements for position